

VBS 2021

KICKSTARTER

Director's Worksheet

THE BASICS

Your VBS Date _____

Daily Start Time _____

Daily End Time _____

Location _____

Primary Contact _____

Phone _____

Email _____

GOAL SETTING

What is one measurable goal you can set for your VBS?

Here are some ideas...

- Number of registrations?
- That a specific neighborhood in your community is reached?
- That every household in a five mile radius of your church was personally invited to your VBS?

Goal setting helps to clarify priorities when things get overwhelming and helps to unify your volunteers as everyone works toward a common goal. A measurable goal lets you objectively evaluate the success of your VBS since so much of the VBS experience is subjective.

IMPORTANT: With that said, keep in mind this does not replace spiritual goals, discipleship or transformation.

REGISTRATION

How will students register?

When do registrations start/end?

Will you allow walk-ups?

What is the maximum amount of students who can register?

Will you charge a fee? Donation?

VOLUNTEERS

How many total volunteers will you need?

How will volunteers sign up?

What key areas will you need a leader for? (Think rotations, age groups, etc.)

Who are a few people that come to your mind that could serve as a key leader?

OPERATIONS

Will you need help from other ministries or departments at your church?

- | | |
|---|--------------------------------|
| <input type="checkbox"/> Childcare | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Media Team | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Security | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Facilities/
Maintenance | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Worship | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Shuttles | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Guest Services | <input type="checkbox"/> _____ |

PRAYER POINTS

For your

Students & families

Leaders & volunteers

Congregation

Community

Pastor and church staff