THE BASICS

Your VBS Date

Daily Start Time

Daily End Time

Location

Primary Contact

Phone

Email

GOAL SETTING

What is one measurable goal you can set for your VBS?

Here are some ideas...

• Number of registrations?
• That a specific neighborhood in your community is reached?
• That every household in a five mile radius of your church was personally invited to your VBS?

REGISTRATION

How will students register?

When do registrations start/end?

Will you allow walk-ups?

What is the maximum amount of students who can register?

Will you charge a fee? Donation?

VOLUNTEERS

How many total volunteers will you need?

How will volunteers sign up?

What key areas will you need a leader for? (Think rotations, age groups, etc.)

Who are a few people that come to your mind that could serve as a key leader?

OPERATIONS

☐ Childcare
☐ Media Team
☐ Security
☐ Facilities/ Maintenance
☐ Worship
☐ Shuttles
☐ Guest Services

PRAYER POINTS

For your ....
Students & families
Leaders & volunteers
Congregation
Community
Pastor and church staff