## THE BASICS
- **Your VBS Date**: 
- **Daily Start Time**: 
- **Daily End Time**: 

<table>
<thead>
<tr>
<th>Location</th>
<th>Primary Contact</th>
<th>Phone</th>
<th>Email</th>
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## REGISTRATION
- **How will students register?**
- **When will registrations be?**
- **Will you allow walk-ups?**
- **What is the maximum amount of students who can register?**
- **Will you charge a fee?**

## VOLUNTEERS
- **How many total volunteers will you need?**
- **How will volunteers sign up?**
- **What key areas will you need a leader for?**
  (Think rotations, age groups, etc.)

Who are a few people that come to your mind that could serve as a key leader?

## OPERATIONS
- **Will you need help from other ministries at your church?**
  - [ ] Childcare
  - [ ] Media Team
  - [ ] Facilities/Maintenance
  - [ ] Worship

## PRAYER POINTS
- **Students & families**
- **Leaders & volunteers**
- **Community**
- **Pastor/church staff**

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Goal setting helps to clarify priorities when things get overwhelming and helps to unify your volunteers as everyone works toward a common goal. A measurable goal lets you objectively evaluate the success of your VBS since so much of the VBS experience is subjective. **IMPORTANT:** With that said, keep in mind this does not replace spiritual goals, discipleship or transformation.

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Find even more resources and supplies for your VBS at [ConcordiaSupply.com](http://ConcordiaSupply.com)